

RHIC Operations Procedures Manual

1.5 RHIC POLICY FOR THE CONDUCT OF OPERATIONS

Text Pages 1 through 2

Hand Processed Changes

<u>HPC No.</u>	<u>Date</u>	<u>Page Nos.</u>	<u>Initials</u>
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Approved:

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Date

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RHIC-OPM 1.5

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1.5 Policy for the Conduct of Operations

1.0 Policy

It is the policy of the Project to use a risk based and graded approach to ensure that the formality of operations is commensurate with the programmatic risks and ES&H hazards. Facilities and major systems are subject to the Conduct of Operations program.

2.0 Responsibilities

Group and Section Heads and the Conduct of Operations Coordinator are responsible for assessing current or proposed operations for compliance with the Operations Procedures Manual (OPM). The Project Head is responsible for final determination.

3.0 Requirements for Operations Procedures

The following subsystems have been determined to require procedures in the OPM and conformance to the format specified by OPM 1.4:

1. Accelerator and Experimental Systems specified by the cognizant Systems Specialists or Safety Committee,
2. Designated magnet fabrication tooling, excluding standard machine tools,
3. Any developmental system or activity with major programmatic impacts,
4. Processes that contain significant ES&H hazards,
5. Personnel safety interlocks,
6. Quality Assurance Level-1 personnel protection systems, and
7. Environmental protection systems and procedures.

**ONLINE COPY RHIC OPERATIONS PROCEDURES MANUAL
- VALID FOR FIVE (5) WORKING DAYS**

4.0 Documented Work Procedures

- 4.1 Work that is not categorized in Section 3.0 but is sufficiently complex or involves sufficient hazards still may require to be performed according to Documented Work Procedures. Written procedures so specified shall be prepared, revised, approved and distributed by appropriately knowledgeable managers. The details for preparing Manufacturing Procedures and Travelers are covered by RHIC-QAP-501, Control of Processes.
- 4.2 Management or the Assistant to the RHIC Project Director for ES&H shall specify activities that require Documented Work Procedures.
- 4.3 The Assistant to the RHIC Project Director for ES&H and the Safety Coordinator shall, at their discretion, review and approve Manufacturing Procedures, travelers and all other type of Documented Work Procedures.