

TWO-PERSON WORK POLICY

RHIC PROJECT

- I. Supervisors shall evaluate both the nature of work activity as well as the time of day the work takes place for the need of a second person. The Hazard Screen in RHIC OPM 2.12, Work Planning and Control System, should be used as guidance, but need not be considered to be complete to make the determination.
- II. When High Hazard work is involved or operation of a system with significant risks of high consequences, a two-person team shall be required. Medium hazard work shall be evaluated for the need for the second person.
- III. The time of day that the work takes place shall also be considered when making a determination. Work that is appropriate to be carried out by one person during normal business hours, when there is routine occupancy by other staff members, might require a second person off-hours.
- IV. The training and experience level of the personnel shall also be considered; e.g., highly trained BNL staff versus graduate students. Depending on the nature of the hazards, two untrained persons may not necessarily be adequate to satisfy the two-person requirement.
- V. Where applicable, two-person staffing requirements shall be reflected in written procedures.

APPROVED Satoshi Ozaki
RHIC Project Director

DATE 7/13/98